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National Computer Company- OPTIMIZA Environmental Policy

Where we believe even small actions have effect.

This document acts as the reference framework for establishing and reviewing these objectives and actions.

National Computer Company is an IT company which mainly serves its clients with services in addition to devices related to the systems provided, the Company's procedure to provide the needed equipment is by purchasing them from concerned suppliers, and this impedes OPTIMIZA's effort in controlling the production cycle by itself. Nevertheless, OPTIMIZA doing extra efforts to guarantee minimizing its environmental impact, therefore, and for the sake of preserving the environment, this policy have been launched on end of 2017 to implement actions whenever its applicable to enhance this vision, although Optimiza efforts in preserving environmental impact started many years prior to this Policy launch .

OPTIMIZA understands the importance of sustainability as part of its business and believes that one of the ways to success can and should be through increasing efficiency, reducing resource consumption and improving behavioral change.

We are committed in making continuous improvements in managing our environmental impacts, OPTIMIZA looking for extra improvements through the upcoming years by preventing pollution and reducing consumption of resources through adoption in line strategies to minimize our waste and then reuse or recycle as much of it as is possible, minimize energy and water use within our premises and processes in order to conserve supplies and minimize the consumption of natural resources.

OPTIMIZA as a client to several worldwide suppliers can benefit its position by adopting a procurement program which takes into account the environmental impact of products and services and supports the purchase of energy-efficient products, when a new supplier is required, a preference for suppliers that are ISO 14001 certified is part of the selection.

Ensuring our staff are aware of the environmental impacts of their work activities and encourage them through regular awareness and training to minimize those impacts. As part of our efforts to increase employees' awareness, OPTIMIZA'S started spreading environmental saving approach years ago, examples of such approaches :

1. Energy savings consumption.
2. Paper recycling.
3. Water savings consumption.

This Environmental Policy obligations:

- Measuring our environmental impact.
- Making an effort to integrate environmental considerations into products' purchasing, transportation and service impacts.
- Informing our customers about proper and environmentally-safe usage maintenance and disposal of our products.
- Increase employee's environmental awareness and training.

- Adoption and implementation of standards for good practices in reducing waste, recycling more, and increasing the use of recycled and recovered materials.

This statement is publicly accessible and can be found on OPTIMIZA official website.

The Policy addresses aspects of Company's products and operations that have been assessed for their environmental impact, as indicated below:

1. OPTIMIZA has replaced the PL light bulbs all around offices and public areas of the institution with LEDs that require less watts.
2. OPTIMIZA has also replaced Server Room Cooling System in order to reduce its energy consumption.
3. OPTIMIZA implemented new processes and equipment to reduce the paper use for printed materials (e.g. double sided printing default, realize printing jobs by inserting employee number).
4. OPTIMIZA, use the suggestion box and encourage employees in provide their suggestions and ideas and take part of their work to improve.
5. OPTIMIZA has a staff collecting the used material based on type (paper, plastic).
6. Because of its awareness regard the WEEE effect on the environment, OPTIMIZA has directed a staff who are specialized in hardware to reclamation the disabled devices.
7. OPTIMIZA has a maintenance center where provides clients with repair services, this center contributes reducing WEEE bad effects on the environment.
8. OPTIMIZA replaced toilet ventilation system for a better air quality.
9. OPTIMIZA connected HVAC and lightning systems to sensors to control their usage.
10. All cars owned by OPTIMIZA are small cars with low fuel consumption.

Note:

WEEE is a Waste and Electrical and Electronic Equipment

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